



Country Store Vendor Information 2019

We are excited to welcome local vendors to display and offer for sale their hand made or custom items. Please see this sheet for information on requesting booth space in our country store.

Cost:

- 10% commission on sales

Included in Booth Rental:

- Space inside the Country Store BARN
 - ***Please note this is a real barn but we are planning to have upgraded concrete floors this year!***
- Uptown Farms will cover items as requested each night. Material must be provided to cover your booth and items.
- Uptown Farms will handle all sales transactions. You are not expected to be on site during open hours but you are welcome anytime.
- Uptown Farms will charge sales tax accordingly.
- You will be notified when items need restocked but are expected to maintain booth appearance and keep items in stock.
- Items can be grouped together or displayed throughout the store.
- All items must be clearly marked for price OR a detailed list provided so customers are properly charged.

Requirements of sale items:

- All items must be handmade or custom items. Certain items will be limited to one vendor only.
- **All labeling must be factually accurate, fairly represent all forms of agriculture and farming and not be misleading to consumers.**

Requirements of Vendor:

- Vendor will be responsible for setting up and maintaining their booth area including restocking throughout the season.
- Vendor is responsible to provide tables, decoration, display items if you'd like them in one area. Vendors are welcome to display items throughout the store.



- **Vendors are encouraged to place a sign, with photo, telling our guests who they are and what they do.**
- Items must be clearly marked with sale prices and vendor name. Any sale specials, coupons, discounts must be made known to Uptown Farms management.
- Vendor is expected to keep booth stocked for entire season. It is understood that some handmade items may not be available and may run out of stock.
- Season Opening: September 21
- Final Set Up Date: September 20
- Season Close: October 27.
- Vendor is expected to have booth areas cleaned out by November 4.

Payment Information:

- Uptown Farms will handle sales to guests and will pay vendors on or before **October 15 (September Sales) and November 4 (October Sales)**.
 - Sales tax will be charged on top of marked prices.
 - Commission will be taken from marked price.
- High volume and/or high dollar sale vendors can request payment more frequently if needed and agreed to prior to request.